



September 12, 2022

Dan Schwarz
Community Services Director
Larkspur Library
400 Magnolia Ave
Larkspur, CA 94939

Re: Building Forward Grant Program
Jurisdiction: LARKSPUR PUBLIC LIBRARY
Library: Larkspur Library
Project: Larkspur Library at The Commons

Dear Dan Schwarz:

Congratulations! Following a rigorous review process, the California State Library is pleased to notify you of our intent to award a Building Forward grant for the project submitted for Larkspur Library.

Your grant award will be: \$5,232,582

This award is intended to fund the following project outputs and related activities listed in your Supplementary Budget in accordance with allowable costs per the Grant Guidelines:

- Foundation: Piles, piers, slab
- Structure: Walls, roof
- Mechanical Systems
- Electrical Systems & Lighting
- Communications System
- Fire & Life Safety Components
- Water and Waste Plumbing
- Fixed Fixtures and Finishes
- HVAC System
- Backup Emergency Generator

Based on your Award amount and your Local Income Per Capita (LIPC) level, your organization is required to provide a matching amount of \$5,232,582 to support this project. Please note: Match funds must be expended during the grant period and at

Library – Courts Building
P.O. Box 942837
Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

the same rate as state grant funds. Neither grant funds nor match funds may be spent on unallowable costs, which includes work done outside of the grant period.

At this time, please acknowledge receipt of this Intent to Award as soon as possible, and no later than Friday, September 23, by email to buildingforward@library.ca.gov.

Your official Award Packet will be issued in the coming weeks after we have received your acknowledgement of this Intent to Award correspondence. The Packet will include the Award Letter confirming the award amount, project period, and required match amount (if applicable), as well as the Grant Agreement, a list of unallowable costs, and templates and guidance for submitting the following items, which are required for us to process your first payment:

- Confirmed Project Budget
- Final Project Implementation Plan
- Certification of Compliance
- Letter Certifying Availability of Match Funds (if applicable)
- Resolution Authorizing Acceptance of the Grant
- Signed Grant Agreement
- Completed Fiscal Claim Form for the first award payment

Please note: No payment will be made until the above items, free from errors, have been received by the State Library. Awardees may typically expect payment to be issued within 45 days from the date a grant payment request is properly submitted and approved by the Fiscal Analyst.

Hard copies of this correspondence will not follow. Please keep this Intent to Award correspondence as part of your official grant files. If you have any questions, please contact the Building Forward Team at buildingforward@library.ca.gov.

The State Library looks forward to working to help you complete this project.

Respectfully,



Rebecca L. Wendt
California Deputy State Librarian

cc: Annly Roman
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